

Course Registration Form

for emailing / printing / mailing

1. Please fill out contact information & print clearly:

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-Mail Address: _____

Phone: _____ School/Org: _____ [Educator or Parent]
(please circle)

2. Please CHECK the COURSE(S) & INSERT the appropriate course DATES in which you wish to enroll:

___ **Making Math Real: Overview, K-12** (2 days - mandatory prerequisite)

DATES OF CLASSES: _____ Regular Price: \$399

___ **4 Operations & The 400 Math Facts** (12 days)

DATES OF CLASSES: _____ Regular Price: \$2399

___ **9 Lines Intensive** (3 days)

DATES OF CLASSES: _____ Regular Price: \$599

___ **Fractions, Decimals & Advanced Place Value** (12 days)

DATES OF CLASSES: _____ Regular Price: \$2399

___ **Pre-Algebra*** (10 days)

DATES OF CLASSES: _____ *Regular Price: \$1999*

___ **Algebra I** (10 days)

DATES OF CLASSES: _____ *Regular Price: \$1999*

___ **Geometry Part I** (6 days)

DATES OF CLASSES: _____ *Regular Price: \$1199*

___ **Geometry Part II** (10 days)

DATES OF CLASSES: _____ *Regular Price: \$1999*

___ **Kindergarten** (4 days)

DATES OF CLASSES: _____ *Regular Price: \$799*

___ **Games!** (2 days)

DATES OF CLASSES: _____ *Regular Price: \$399*

___ **Time & Money** (4 days)

DATES OF CLASSES: _____ *Regular Price: \$799*

3. Please apply any of the eligible discounts below to your Registration Fee Total:

- **EARLY BIRD DISCOUNT - 21-day advance registration for 10% Off**

(Registration must be faxed/postmarked 21 days in advance of the 1st day of class.)

- **GROUP DISCOUNT:** Schools, Districts and Organizations receive the following savings when registering 2 or more educators in the same course:

Register 2 teachers in the same course & save 10% on tuition

Register 3-5 teachers in the same course & save 15% on tuition

Register 6-9 teachers in the same course & save 18% on tuition

Register 10 or more in the same course & save 20% on tuition

REGISTRATION FEE TOTAL: \$ _____

4. Make payment and sign: Full payment must be submitted with your completed registration form. Reservations will be granted on a first-payment, first-served basis. Initial registration confirmation will arrive via email within 3 business days.

- Pay by Check or Purchase Order payable to: **Making Math Real**

PO#: _____

- Pay by Credit Card (**Visa or Mastercard only**):

Credit Card Type: ___ Visa ___ MasterCard

Credit Card #: _____ Expiration Date: _____ (mm/yy) Billing

Street Address: _____ Billing Zip Code: _____

REGISTRATION PAYMENT, WALK-INS & REFUND POLICY - PLEASE READ CAREFULLY BEFORE SUBMITTING:
Course cancellations and/or transfer requests by enrolled participants must be received in writing 5 business days BEFORE each scheduled course starting date, and are subject to a \$100 processing fee. Cancellations received less than 5 business days prior to a class will NOT be refunded. There are absolutely no refunds once a course has ended or has been attended. Transfer requests must be made 5 business days prior to the start of the course and are subject to a transfer processing fee. All course registrations are non-transferable once a course has been attended. Making Math Real cannot accommodate any requests to split course attendance between 2 course offerings. There are NO MAKE-UPS for missing class under any circumstances. Course registration ends 24 hours prior to the 1st day of a class. If you miss the registration deadline complete this form and bring it, along with payment, to the 1st day of class and email MMR that you are "walking in." Walk-ins on the first day of class are accepted based on available space in the course (we advise you to arrive at least 15 minutes early).

***Special Summer 2019 Pre-Algebra course Policy Note:** All those registering for the "Advance-Registration" Summer 2019 Pre-Algebra course agree and understand there are noMMR discounts provided for this special offering, and anyone canceling registration at any time or for any reason, after payment has been made, will not receive a refund. If MMR cancels this course between now and the 1st day of class, all registrations will be fully refunded.

MAKING MATH REAL INSTITUTE DISCLAIMER: Whereas the Making Math Real Institute makes all efforts to keep all courses open, the Making Math Real Institute reserves the right to cancel any course at any time based on low enrollment, at which time all participants previously enrolled in said course will be notified via email in advance of the course start date and refunds will be issued. *All scheduled Making Math Real Institute course dates and locations are subject to change.*

COMPUTER LAPTOP USE POLICY & AUDIO/VIDEO RECORDING POLICY: For the benefit, safety and privacy of all course participants, Making Math Real does NOT allow for any audio or video recording of any kind during courses or presentations. All electronic devices, including but not limited to, cell phones, laptop computers, iPads/tablets, and recording pens are strictly prohibited during class instruction, and must be turned off and stored away during all course instruction time. Course participants may access their devices during regularly scheduled breaks and lunch. Please bring sufficient paper for note-taking.

CELL PHONE USE POLICY: Out of respect for the course instructor and all participants, cell phone use is prohibited during class time. Participants may check phones for texts and return calls during regularly scheduled breaks and lunch. All cell phones must be turned off and stored away during course instruction. Please give family and friends the Education Center's front desk phone number in case of emergency (inquire at front desk for number).

By signing below, I, the undersigned, have read, understood, and agreed to the terms listed above:

SIGNATURE: _____ DATE: _____

5. Print this form and either mail, email, or fax, with payment or purchase order, to:

MAIL:
Making Math Real
6936 Bristol Drive
Berkeley, CA 94705

EMAIL: info@makingmathreal.org

FAX: 510-528-9060